

CPE Institute of Cardiology, Multan

PERFORMA TENDER ENQUIRY FOR THE PURCHASE OF BULK OF X-RAY FILMS FOR THE FINANCIAL YEAR 2014-15

Advertised Tender Enquiry No: IPL No. 8704

Tender Price: Rs: 1000/=
5% in shape of CDR

CDR

SCHEDULE OF INVITATION OF ADVERTISED TENDER

Selling Date Upto: 07-07-2014

Time: receipt of Tenders: 11:00 am

Date & Time of Opening: 22-07-2014 @ 11:30

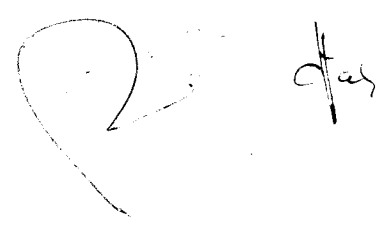
TERMS AND CONDITIONS ACCORDING TO PPRA RULES

1. Firm must provide the performance certificate from any Govt. Hospital / CPE Institute of Cardiology Multan, if failed to provide the tender will be rejected.
2. Tender follow stage two envelope bidding procedures shall be followed. The envelopes shall be marked as "Financial Proposal" and "Technical Proposal" in bold and legible letters. Financial Proposal of bids found technically non-responsive shall be returned un-opened to the respected bidders.
3. Procurements shall be governed by the Punjab Procurement Rules 2009.
4. The rate must be quoted according to specification mentioned in the attached list (at Annexure "A").
5. The successful tenders will deposit 5% at the total value of awarded items, which will be released after completion of the Financial Year 2014-15
6. The bid must be generally in order. All pages must be marked page numbers.
7. Validity period of offer should be effective for the Financial year 2014-15
8. The Tender will be opened in the presence of Tenderers on the date and time as mentioned in the advertisement.
9. Rates should be quoted on free delivery at the consignee's end.
10. All the price should be exclusive / Without General Sales Tax.
11. The Tax deduction will be according to Government rules.

- enders must be furnish a Price Reasonability Certificate that no contract or offer has been made for the same store and kind at lower rate to any other Government department. If prices are found higher the Tender is liable to refund the amount charged in excess.
13. The Contractor will have to supply the store as and when required against the supply order within the prescribed period. If the supplier failed to supply any intended item within the specified period the same will be risk purchased from the open market and the sum will be deducted from the next bill of the contractor. In case the contractor fails to supply the required material on three occasions within the specified period the firm will be black listed and its security will be forfeited.
 14. Sub-standard and inferior quality other than approved will not be acceptable.
 15. The quantity of any item can be increased / decreased or any item can totally be deleted at any stage or at any time without assigning any reason.
 16. Bidders will have to deliver the goods on proper delivery challan.
 17. The contractor will submit three copies of bill along with GST Invoice where applicable, one original and two photocopies of the Purchase Order, filling which bill will not be entertained causing un-necessary delay in payment procedure.
 18. The authority reserves the rights to extend annual rate contract for three months.
 19. Packing material not be returned to the supplier.
 20. Supplier must clearly mention all technical details / specifications for their quoted item.
 21. Supplier must quote rates both in words / figures on prescribed list available with tender documents.
 22. All tenders must be submitted in **double cover**. The outer cover should indicate the name of the addressee, tender number & date of opening but not the name of the firm, which must be appear the inner envelope clearly mentioning tender no. and name of the firm the envelope must be properly sealed.
 23. Any offer not received as per terms and conditions of the tender is liable to be ignored.
 24. No offer will be considered if:
 - i. If received after the last date and time of the receipt.
 - ii. The Tender is unsigned.
 - iii. The tender is ambiguous.
 - iv. It is conditional.
 - v. It is from a firm which is black listed by any Government authority, suspended or removed from the approval list.
 - vi. It is received by the telegram.
 - vii. Bid is not according to bidding procedure.
 25. The bidder must provide following documents as a part of technical eligibility, its qualification to perform contract if its bid is accepted.
 - i. Original receipt for purchase of tender **MUST** be attached in original.
 - ii. Experience Certificate from any Government Institution at least two years.
 - iii. Performance Certificate from any Government Hospital / CPE Institute of Cardiology at least two years.
 - iv. The tenderer should submit their bids along with National Tax Number (NTM)
 - v. GST Registration Certificate
 - vi. Last tax paid Certificates.

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25. The bidder / manufacturer shall submit an affidavit on legal stamp paper of Rs: 20/- that their firm has not been black listed in the past on any ground by any Government (Federal, Provincial), a local body or a public sector organization. On account of submission of false statement the bidder shall be disqualified forthwith and subsequently black listed.
26. Firm balance sheet.
27. The tenderer will have to submit **Bank Statement of last two years** duly signed by bank manager.
28. Certificate of replacement of stores if found substandard.
29. Letter of authorization of manufacturer / distributor.
30. List of Item is enclosed as Annexure "A".
31. Incase of substandard supply, the firm will bound to replace the same with new one.
32. Incase of any dispute / disagreement, the decision of the authority would be final.
33. 100% payment will be made on the production of inspection certificate from the inspection committee.
34. The Procuring agency however, preserves the rights to accept or reject any or all bids with or without assigning any reason.
35. The bidders are required to give their best and most competitive prices of quoted items. It may be clarified that under the Punjab Procurement Rules 2009, now operative, negotiation can only be held with lowest bidder.
36. The bid shall be typed and shall be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. The person or persons signing the bid shall initial all page of the bid.
37. All bidding documents to be duly attested (signed and stamped) by the authorized person of company.
38. Incase of late delivery of goods beyond the periods specified in the schedule of requirements, penalty @ 0.1% per day of the cost not exceeding 10% of the purchase order value for late delivery supply shall be imposed upon the supplier.
39. The supplier shall permit the Procuring Agency to inspect the Supplier's accounts and records relating to the performance of the supplier.
40. The Procuring Agency's right to inspect, test and , where necessary, reject the goods after the goods have been installed at procuring Agency's destinations.
41. Goods must be reached within the prescribed date and time.
42. Bids submitted through telegraph, telex, fax or mail shall not be entertained.
43. The quotation received with **over writing, cutting and doubtful figure** may be rejected.
44. Shortest delivery period should be stated clearly.
45. The envelope containing quotation should be reached and addressed to Executive Director, CPEIC Multan.
46. Weight, volume and packing should be mentioned.
47. The Tender must specify make, model, origin and manufacturer.
48. The firm must provide samples where needed.
49. The tenderers should write the following words in block letters on each packet / bottle "CPEIC Multan Property Not For Sale" with red ink.
50. Deliver period in case of F.O.R will be 30 days and for C.I.F will be 90 days.
51. The decision of the committee will be the final and will not be challengeable in any court of law.



Extension of the delivery period given in the Purchase order will not be allowed as matter of course but when it is necessary extension will be granted with the reservation of rights. Extension beyond a period of one month will be granted after obtaining security of the rate of 2-1/2 % of the value of the contract from the registered firm 5% from the undersigned firm in addition to the security imposed. In case of liquidating damages will be levied at the uniform rate 2% of the value of the contract per month.

51. The manufacturing date, expiry date, Registration Batch No. M.R.P will have to be printed on each pack failing the supply will not be accepted.
52. A Certificate should be given by the tenderer that they will be responsible for the free replacement of stores on his own expense if the same is found to be sub-standard and or as variance with the specification given in the tender enquiry, further the store found to be sub-standard / expired will not be returned to the supplier / manufacturer. Moreover, it will replace the unconsumed expired stores without any further charges as given under the procedure framed by the Government for replacement of such store.
53. Store should be brand new and original manufacturer packing.
54. Product Certification (ISO, FDA, CE, JIS).
55. Countries in which Product is available / used (International Firms / Companies / Manufacturers only).
56. Physical / cosmetic features of the product.
57. Financial position / soundness.
58. Brand, Make and model.
59. Establishment of the company or firm in reference to the Product.
60. Product Specialization (applied to local, International manufacturer and local agent).
61. General overall reputation in reference to the Product Number of references provided.
62. Length and breadth of supply experience in reference to the Product.
63. Overall experience in reference to the Product
64. General / Special conditions laid down in PPRA rules are also applicable.

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Price Schedule

(Goods to be procured under DDP/Free delivery at consignee's end basis)

Name of Bidder _____

Tender No. _____

Sr. No. (As listed in invitation of bid)	Name of Item (As listed in invitation of bid)	Make/Model and country of Manufacturer and origin	Specifications (Complete Details)	Qty	Unit Price (Rs)	Sale and other taxes (Specify the type and kind of taxes applied)	Total Cost (Rs)
1.							
2.							
3.							
Grand Total							

Sign and Stamp of Bidder _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

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